



Meeting Minutes

Date & Time: 1/8/2025 | 8:30 AM
Location: SLDMWA Boardroom
842 6th Street, Los Banos

San Luis & Delta-Mendota Water Authority Finance and Administration Committee Special Meeting and Joint Finance and Administration Committee Special Meeting – Special Board of Directors Workshop

Attendance

Committee Members Present

Ex-Officio: Cannon Michael
William Bourdeau (item 10)
Division 1: Anthea Hansen, Chair/Member
Division 2: Justin Diener, Member
Stephen Farmer, Alternate
Division 3: Chris White, Member
Jarrett Martin, Alternate
Division 4: Brett Miller, Member
Vince Gin, Alternate (ZOOM)
Division 5: Manny Amorelli, Alternate
FWA: Wilson Orvis, Alternate (ZOOM)

Jarrett Martin, Director
Cannon Michael, Chair/Director
Division 4: Brett Miller, Alternate
Division 5: Manny Amorelli, Director
FWA Representative: Absent

Authority Representatives Present

Federico Barajas, Executive Director
Pablo Arroyave, Chief Operating Officer
Rebecca Akroyd, General Counsel
Rebecca Harms, Deputy General Counsel
Ray Tarka, Director of Finance
Jaime McNeil, Engineering Manager
Eddie Reyes, Information Systems Technician

Board of Directors Present

Division 1: Anthea Hansen, Director
Division 2: Justin Diener, Alternate
William Bourdeau, Vice-Chair/Director (item 10)
Division 3: Chris White, Alternate

Others Present

None

Agenda

Item	Topic	Lead
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| 1. | Call to Order/Roll Call – The meeting was called to order by Committee Chair Anthea Hansen at approximately 8:30 a.m. and roll was called.
During roll call, two Committee Members were identified as participating via teleconference: Alternate Vince Gin and Alternate Wilson Orvis, both who participated remotely pursuant to Government Code section 54953(b) consistent with traditional teleconference rules. | |
| 2 | Corrections to the Agenda of Items, as authorized by Government Code Section 54950 et seq. – No corrections. | |
| 3. | Opportunity for Public Comment – No public comment. | |

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4. **Finance and Administration Committee to Consider Approval of the December 8, 2025 Meeting Minutes** – M/S - On a motion made by Member Brett Miller, seconded by Ex-Officio Member Cannon Michael, the Committee approved the December 8, 2025 meeting minutes with minor edits. Roll Call Vote: Ayes – Michael, Hansen, Diener, White, Miller, Amorelli, Orvis; Nays – 0; Abstentions – 0.
 5. **Recommendation to Board of Directors Regarding Fifth Amendment to DMC Subsidence Correction Project Task Order with Hallmark Group Capital Program Management and Related Increase in Expenditure of Up to \$198,580 Utilizing FY2021, F&2022, and /or FY2023 EO&M Budget Funds** - Chief Operating Officer Pablo Arroyave introduced the item. Arroyave then referred to Engineering Manager Jaime McNeill to provide additional information. McNeill stated that a third amendment was issued in April 2025 to cover FY26 expenditures and a fourth was issued to change the timing of the project. Due to the increased amount of work, actual expenditures have been higher than anticipated leading to a deficit. Staff recommends using previously collected funds and then reimbursing with DWR grant funds. M/S - On a motion made by Alternate Manny Amorelli, seconded by Member Brett Miller, the Committee approved the recommendation to Board of Directors regarding Fifth Amendment to DMC Subsidence Correction Project Task Order with Hallmark Group Capital Program Management and related increase in expenditure of up to \$198,580 utilizing FY2021, F&2022, and /or FY2023 EO&M Budget Funds. Roll Call Vote: Ayes – Michael, Hansen, Diener, White, Miller, Amorelli, Orvis; Nays – 0; Abstentions – 0. Arroyave/McNeill
 6. **FY26 Activity Agreements Budget to Actual Report through 11/30/25** - Director of Finance Raymond Tarka presented the Budget to Actual Report through November 30, 2025 for the Activity Agreement funds. Tarka stated the budget was trending positive overall with actual spending ending November 30, 2025 at \$5,545,296 or 41.29% of the approved budget. Tarka
 7. **FY26 O&M Budget to Actual Report through 11/30/2025** – Director of Finance Raymond Tarka reported that for WY25, the self-funded routine O&M expenses through November 30, 2025 are under budget by \$528,192 or 3.1%, mainly due to the timing of expenditures for O&M expenses in most cost pools. Intertie conveyance costs continue to trend over-budget by \$832,466. The fiscal year 2024 and 2025 audits are underway and will be completed as soon as possible. Tarka answered questions throughout the presentation. Tarka
 8. **Contract/Procurement Activity Report** – Director of Finance Raymond Tarka presented the Contract/Procurement Activity Report for the period of December 1, 2025 through December 31, 2025. There were no contracts or contract change orders issued during this time. Tarka

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9. **Accounting Updates** – Director of Finance Raymond Tarka provided Accounting Department updates to the committee. Tarka stated that the Accounting Manager position was filled in December, however the department is still short one staff member through the end of the fiscal year. Tarka also provided updates regarding the audits, process improvements which includes the implementation of the Gravity budget program and monthly reporting. Lastly, Tarka stated staff is working on the indirect cost rate submittal. Tarka answered questions throughout the presentation. Tarka
10. **Executive Director's Report** Barajas
- a. **2026 Water Rates** – Executive Director Federico Barajas reported that the U.S. Bureau of Reclamation (USBR) has published final 2026 water rates.
 - b. **Cost Share Conversations** – Executive Director Federico Barajas reported that USBR and the California Department of Water Resources are having conversations regarding cost share of joint facilities for OM&R and EOM&R costs.
 - c. **Appreciation for Westlands Water District** – Executive Director Federico Barajas thanked Westlands Water District for working with the Authority to assist with cash flow requirements for the DMC Subsidence Correction Project.
11. **Committee Member Reports** – No reports.
12. **Adjournment** - The meeting was adjourned at approximately 9:03 a.m.